

Employer Evaluation of Student Work Habits, Attitude, and Overall Job Performance—TRI 1

Gratiot-Isabella Technical Education Center
 1155 S. Elizabeth St. • Mt. Pleasant, MI 48858
 Phone: (989) 775-2210 • Fax: (989) 775-2215



Student Name:

Employer:

Due No Later Than: Nov. 18, 2016

****PLEASE COMPLETE--REVIEW WITH STUDENT-- BOTH SIGN--FAX COMPLETED FORM TO 989-775-2215****

	Outstanding		Above Average			Average			Below Average			N/A
	11	10	9	8	7	6	5	4	3	2	1	
Critical Thinking												
1. Uses critical thinking skills												
2. Demonstrates problem solving skills												
3. Uses good judgment in performing tasks												
4. Exhibits planning & organizational skills												
Performance Elements												
1. Produces quality work; meets deadlines												
2. Uses required safety equipment												
3. Follows directions, asks questions												
4. Utilizes proper tools & technology												
5. Completes tasks w/minimal supervision												
6. Has good attendance record												
7. Follows safety rules & emergency plans												
Work Habits & Attitude												
1. Is courteous & respectful to all staff												
2. Develops skills/traits to advance career												
3. Displays good work ethic/desire to learn												
4. Accepts instruction & correction easily												
5. Exhibits adaptability & flexibility												
6. Demonstrates teamwork & cooperation												
Personal Characteristics												
1. Communicates effectively												
2. Is dependable & responsible												
3. Strives for professionalism at work												
4. Has acceptable grooming & dress habits												

Comments (Use back of form or attached second sheet if necessary)

Request meeting with Coordinator? Yes No

Employer's Signature _____

Date _____

Student's Signature _____

Date _____