

Shepherd, Michigan
May 15, 2019

The regular meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at Winding Brook Conference Centre in Shepherd, on Wednesday, May 15, 2019. The meeting was called to order at 5:00 p.m. by Board of Education President, Dr. Timm Thorsen. Members present were: Dr. Cheri Booth, Bill Henderson, Cathy Hungerford, Don Schurr, Matthew Showalter, Tom Steere, Dr. Timm Thorsen. Also present were Dr. Jan Amsterburg, Superintendent; Wendy Giles, Administrative Assistant to the Superintendent; Marty Combs, Associate Superintendent for Special Services; Dr. Kathleen Peasley, Associate Superintendent for Instruction; Matt McMahon, Associate Superintendent for Technology; Kevin Kolb, Associate Superintendent for Finance; Kim Onstott, Employment Programs Administrator; Doug Bush, Associate Superintendent for CTE

Under Recognition of Visitors and Public Comment, Jackie Chaffin, RES D ECSE Teacher was in attendance.

Minutes of the Regular Meeting of April 17, 2019 were presented for approval. A motion was made by Dr. Booth and supported by Tom Steere to approve the Regular Meeting minutes of April 17, 2019 as presented. Motion carried 7-0.

Financial Statements and Claims for the month of April were presented and reviewed. Claims for the month of April were presented in the amount of \$2,120,711.65. A motion was made by Bill Henderson and supported by Matthew Showalter to approve the financial statements and claims as presented. Motion carried 7-0.

A resignation request was presented for David Bentley, School Psychologist, effective June 30, 2019. A motion was made by Tom Steere and supported by Dr. Booth to accept the resignation request of David Bentley as presented. Motion carried 7-0.

Retirement requests were presented for Kathy Elsea, Paraprofessional (effective June 30, 2019), Marcia Moore, Occupational Therapist (effective July 31, 2019) and Theda Simon, Paraprofessional (effective June 30, 2019). A motion was made by Matthew Showalter and supported by Don Schurr to approve the retirement requests as presented. Motion carried 7-0.

A leave request was presented for Bonnie Middleton, Paraprofessional, requesting to extend her medical leave until August 30, 2019. A motion was made by Bill Henderson and supported by Dr. Booth to approve the leave extension as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson to approve the preparation and distribution of administrative staff contracts (listed below) for 2019-2020 per the administration recommendations. Motion carried 7-0.

ADMINISTRATIVE STAFF CONTRACTS 2019-2020

Three-Year Contract—began 07/01/2016

Amsterburg, Jan, Superintendent

Two-Year Contracts – Cabinet

Bush, Douglas, Associate Superintendent for Career Technical Education

Combs, Martin, Associate Superintendent for Special Services (continuing)

Kolb, Kevin, Associate Superintendent for Finance

Peasley, Kathleen, Associate Superintendent for Curriculum and Instruction (continuing)

McMahon, Matthew, Associate Superintendent for Technology (continuing)

Onstott, Kimberly, Employment Programs Administrator

One-Year Contracts - Directors and Supervisors

Barton, Leanne, Special Services Supervisor

Heitsch, John, Supervisor of Information Services

Payne, Danielle, Special Services Supervisor

Richter, Theresa, Special Services Supervisor

One-Year Contracts – Staff

Aldrich, Heidi, Data Integration Consultant

Andrews, David, Technical Assistant

Campbell, Rachelle, Employment Specialist

Engelter, Benjamin, LEA Business Manager

Evon, Alese, Employment Specialist

Giles, Wendy, Administrative Assistant to the Superintendent

Haag, Stacey, LEA Business Manager

Hahn, Kerri, Systems Administrator

Howell, Kara, Employment Specialist

vacant, Technical Assistant

Longanbach, Stacy, Administrative Assistant PR/Info Services/Medicaid

MacDonald-Snyder, Joelle, Attendance Officer

Miller, Debra, Supervisor of Payroll, H/R, and Benefits

Oebel, Misty, Employment Specialist

Pattison, Gary, Systems Engineer

Rayburn, Catherine, Comprehensive School Health Program Coordinator

Reid, Rodney, Business Services Specialist

Reynolds, Lisa, Enrollment, Membership and Pupil Accounting Specialist

Shaw, April, Controller

Sherwood, Tamra, School Nurse .8

Sigafoose, Kelli, Grant Project Manager

Sommer, Jessica, Lead Employment Specialist

Strader, Connie, Employment Specialist

Taeter, Frank, Technical Assistant

Taylor, Marni, Great Start Collaborative Coordinator

Thornburgh, Bradley, Math/Science Consultant

Walker, Bonnie, Administrative Assistant HR/PR/Benefits

Walker, Shelly, School Nurse .8

Williams, Jerry, Employment Specialist

Yeagley, Deborah, School Nurse .7

A motion was made by Matthew Showalter and supported by Dr. Booth to approve the preparation and distribution of professional staff contracts (listed below) for 2019-2020 per the administration recommendations. Motion carried 7-0.

Angera, Laura	Mapes-Hahn, Kallei
Baker, Estelle	Marble-King, Victoria
Ballard, Sarah	Martin, Kari
Barancik, Jennifer	McDonald, Lisa
Barrett, Meghan	Metcalfe, Tanya
Bauer, Angela	Metcalfe, Wade
Biehl, Lisa	Moeggenberg, Melissa
Breidinger, Kerri	Murphy, Diana
Brewer, Kelsey	Murray, Jordan
Briggs, Nicole	O'Hara-Sandow, Kathleen
Caul, Steven	Odykirk, Elizabeth
Chaffin, Jackie	Olrich, Mary
Cook, Tracey	Parker, Carolyn
Cotton, Danielle	Pemberton, Jessie
Cowles, Nichole	Pestruie, Corinna
Dawe, Daryl	Petrella, Megan
Evans, Heather	Pifer, Kate
Evers, Cheryl	Reynolds, Amanda
Ferguson, Janelle	Rollin, Dawn
Ferguson, Tim	Shearer, Jennifer
Gregory, Aubrey	Slavik, Molly
Harrison Sarah	Stapleton, Kaitlyn
Harvey, Katherine	Steere, Margaret
Hazen, Leah .75	Stembridge, Jeremy
Henry, James	Stempky, Jennifer
Henry, Maureen	Stevenson, Erin
Hermes, Kristin	Thorpe, Emily
Hoagg, Jean	Trainor, David
Hof, Breanna	Ulrich, Erin
Hogg, Karen	VanOrman, Leah
Howard, Nichole	Voisinet, Stacy
Klifman, Tamara	Wahr, Anne
Koonter, Kelli	Waibel, Jordan
Krzysiak, Jill	Weakman, Laure
Laurenz, Kimberly	Wiles, Betsy
Lipka, Nikoma	Wyse, Kimberly
Little, Ashley	Wyse, Robert .5
Luneack, Telli	

An employment recommendation was presented for Joe Smith, Senior Systems Engineer with the salary not to exceed \$92,962 for the 2019-2020 school year. A motion was made by Don Schurr and supported by Dr. Booth to approve the employment recommendation of Joe Smith as presented. Motion carried 7-0.

An employment recommendation was presented for Amy Salogar, Early Literacy Coach with the salary not to exceed \$92,962 for the 2019-2020 school year. A motion was made by Matthew Showalter and supported by Bill Henderson to approve the employment recommendation of Amy Salogar as presented. Motion carried 7-0.

An out of state travel request was presented for Leah VanOrman, Teacher Consultant for Autism, to attend the OCALICON 2019, in Columbus, OH, November 20-22, 2019. A motion was made by Tom Steere and supported by Dr. Booth to approve the out of state travel request of Leah VanOrman as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Don Schurr to approve the RESD to serve as the fiscal agency for Perkins V Strengthening Career and Technical Education for the 21st Century Act. Motion carried unanimously.

A motion was made by Don Schurr and supported by Dr. Booth to hold the Organizational Meeting at 5:00 p.m. on July 17, 2019 at Winding Brook Conference Center, Shepherd. Motion carried unanimously.

A motion was made by Tom Steere and supported by Don Schurr to purchase Munetrix, a cloud based tool for school districts to use for meeting financial transparency data requirements for the RESD and our local school districts. The cost for 2019-2020 is \$21,096. Motion carried 7-0.

A motion was made by Tom Steere and supported by Don Schurr to approve the following NEOLA policy updates: 0167.1, 0167.2, 0167.3, 0167.6. Motion carried 7-0.

Added to the Agenda was a motion to dissolve the Paraprofessional and Professional Float positions and add one additional paraprofessional position. A motion was made by Matthew Showalter and supported by Tom Steere to approve the above recommendations. Motion carried 7-0.

Added to the Agenda was a request to submit the Arts in Residency Grant for 2019-2020 for \$20,000. This is the RESD's 6th year of the program. A motion was made by Bill Henderson and supported by Dr. Booth to approve the submission of the Arts in Resident Grant for 2019-2020 as presented. Motion carried 7-0.

Added to the Agenda was a request to add three new positions, under the Marshall Plan Grant. The positions would be 2 Career Navigators each with a 5-year commitment (salary set at \$45,000) and 1 Curriculum Developer with a 3-year commitment (salary set at \$55,000). A motion was made by Matthew Showalter and supported by Bill Henderson to approve the three new positions as presented. Motion carried 7-0.

Under the Superintendent's Report, Dr. Amsterburg addressed board members on the following:

- RESD Biennial Election on June 3, 5:00 p.m. at Winding Brook Conference Centre
- FHNA: parking lot vandalism on May 9, 2019; powder post beetle treatment in the large barn and granary; DNR drop box for CWD sample collection this fall; annual pizza lunch on June 26, 2019; update on meeting with architects on building updates
- RESD receiving \$1,500 from the SET SEG Workers Comp fund
- Employee Recognition Dinner on June 6, 2019 at Riverwood in Mt. Pleasant
- Matt McMahon presented with the annual MERIT Community Building Award
- Singing Hands Performance on May 22, 2019
- Gratiot County Optimist club Appreciation Banquet
- Graduation Alliance kick-off with Fulton Schools
- Wind update

Under Discussion Items, the millage proposal for the restoration of Headlee Reduction was discussed. Possible dates would be March or August 2020 but more information is being gathered on what else may be on the ballots, etc. A motion was made by Bill Henderson and supported by Tom Steere to move forward with the Headlee Over-Ride millage proposal. Motion carried 7-0.

The following NEOLA policy considerations were reviewed: Policies 1422/3122/4122 – Nondiscrimination and Equal Employment Opportunity; 1662/3362/4362 – Anti-Harassment; 2260 – Nondiscrimination and Access to Equal Educational Opportunity; 5517 – Anti-Harassment and 5517.02 – Sexual Violence.

Adam Zenke gave the monthly legislative update on several items including the automobile no fault bill; budget; educator evaluations; pre-Labor Day start date; MI Merit curriculum; and state standard aligned literacy course.

Dr. Peasley, Associate Superintendent for Instruction, gave her instruction update on the 31n(6) "Mental Health Services for General Education Students".

Matt McMahon, Associate Superintendent for Technology, reported on the SAN replacement; staffing, cyber security guide, and the testing at our local school districts.

Doug Bush, Associate Superintendent for CTE, gave his CTE update on the Marshall Plan, CTE Counselor of the Year for ACTE Region 1 Camille Greening and upcoming events.

Kevin Kolb, Associate Superintendent for Finance, provided an update on the Winding Brook Conference Centre Parking Lot project to begin June 12, 2019; budget presentations to local Boards of Education; SAN purchase and financial software update.

Marty Combs, Associate Superintendent for Special Services, gave his special services update (also a handout) on Kinney Program for Students with Emotional Impairments and Cheryl Evers on the RESD/CMU collaborative field day.

A motion was made by Matthew Showalter and supported by Tom Steere to go into closed session to discuss professional and paraprofessional negotiations. In a roll call vote, all members voted yes to commence an executive session of the Board of Education. The Board approved the position at 6:58 p.m. Board President Dr. Timm Thorsen reconvened the regular session of the board at 7:27 p.m.

Being no further business before the Board, a motion to adjourn was made by Matthew Showalter and supported by Bill Henderson. President Thorsen adjourned the meeting at 7:28 p.m.

Thomas Steere, Secretary

Dr. Timm Thorsen, President