

Ithaca, Michigan
July 17, 2019

The Organizational Meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at Winding Brook Conference Centre, 8240 S. Genuine Rd., Shepherd, on Wednesday, July 17, 2019. The meeting was called to order at 5:00 p.m. by Superintendent Dr. Jan Amsterburg. Members present at the call to order were: Dr. Cheri Booth, Bill Henderson, Cathy Hungerford, Don Schurr, Matthew Showalter, Tom Steere, Dr. Timm Thorsen. Also present were Dr. Jan Amsterburg, Superintendent; Wendy Giles, Administrative Assistant to the Superintendent; Martin Combs, Associate Superintendent for Special Services; Kevin Kolb, Associate Superintendent for Finance; Kim Onstott, Employment Programs Supervisor; Doug Bush, Associate Superintendent for Career Technical Education.

Visitors in Attendance included Amanda Medina, employment recommendation for the Curriculum Developer position.

The first order of business was to elect a President. A motion was made by Bill Henderson and supported by Tom Steere to elect Dr. Timm Thorsen as President. Motion carried unanimously. A motion was made by Don Schurr and supported by Bill Henderson that a unanimous ballot be cast to nominate Dr. Cheri Booth for the position of Vice-President; Tom Steere be nominated as Secretary/Treasurer; and Kevin Kolb, Debra Miller and April Shaw be nominated as Assistant Treasurers. Motion carried unanimously.

Listed below are the positions for the 2019-2020 school year:

President:	Dr. Timm Thorsen
Vice-President:	Dr. Cheri Booth
Secretary/Treasurer:	Tom Steere
Assistant Treasurers:	Kevin Kolb, Debra Miller, and April Shaw

It was moved by Matthew Showalter and supported by Dr. Cheri Booth that JP Morgan Chase; Commercial Bank; Mercantile Bank of Michigan; Isabella Bank and Michigan Liquid Asset Fund Plus (MILAF) be depositories for school funds. Motion carried 7-0.

A motion was made by Tom Steere and supported by Mathew Showalter that two signatures be required on all checks and all checks and bank deposits are to be signed by either the treasurer, superintendent or assistant treasurers. Motion carried 7-0.

A motion was made by Mathew Showalter and supported by Bill Henderson that the Board authorizes the President, Superintendent, and/or Associate Superintendent for Finance to sign general contracts and the Superintendent and Board President sign employment contracts on behalf of the RESD Board of Education (after prior approval of the RESD Board of Education). Motion carried unanimously.

A motion was made by Bill Henderson and supported by Dr. Booth to appoint Kevin Kolb, Associate Superintendent for Finance as the Electronic Transfer Officer. Motion carried unanimously.

It was moved by Bill Henderson and supported by Tom Steere that Thrun Law Firm be retained as general counsel for the Board of Education. Motion carried 7-0.

It was moved by Tom Steere and supported by Don Schurr that the following "Call to Order" resolution be approved as follows:

“SCHEDULE OF MEETINGS - CALL FOR MEETING RESOLUTION”

Pursuant to the provisions of Public Act 267 of the Public Acts of 1976, notice is hereby given that regular meetings of the Gratiot-Isabella Regional Education Service District Board of Education will be held at 5:00 p.m. on the dates and locations listed below. If prior to the time of a regularly scheduled Board meeting, it becomes evident that a quorum will not be present, the Board president may notify (or cause to be notified) Board members of the rescheduled meeting. Public notice of each rescheduled meeting shall be given as to the date, time and place of the meeting by posting a copy of the notice on the front door of the office at least eighteen hours prior to the time of the meeting. Special meetings of the Gratiot-Isabella Regional Education Service District Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other member’s notice of the date, time and place of such special meetings.

Service of the notice for special meetings shall be by:

- a. Delivering the notice to members personally at least twenty-four (24) hours before such meeting is to take place; or
- b. Leaving the same at the members' residences with some person of the household at least twenty-four (24) hours before such meeting is to take place; or
- c. Depositing the same in a government mail receptacle (enclosed in a sealed envelope plainly addressed to such member at his or her last known address) at least forty-eight (48) hours before such meeting is to take place.

Services as above prescribed maybe made by a member of the Board, the Secretary of the Board or an employee of the Board.

**Gratiot-Isabella Regional Education Service District
Regular Meetings of the Board of Education**

2019-2020 Regular Meeting Dates		
August 21, 2019 <i>Winding Brook CC Shepherd</i>	December 18, 2019 <i>Winding Brook CC Shepherd</i>	April 15, 2020 <i>Mahoney Center Ithaca</i>
September 18, 2019 <i>Forest Hill Nature Area 11297 N. Rich Rd., Alma</i>	January 15, 2020 <i>Michigan Works! Facility 327 E. Center St., Alma</i>	May 20, 2020 <i>Winding Brook CC Shepherd</i>
October 16, 2019 <i>Winding Brook CC Shepherd</i>	February 19, 2020 <i>Winding Brook CC Shepherd</i>	June 17, 2020 <i>Winding Brook CC Shepherd</i>
November 20, 2019 <i>Winding Brook CC Shepherd</i>	March 18, 2020 <i>Winding Brook CC Shepherd</i>	

All Board of Education meeting minutes are available for inspection at the Superintendent's office.

Upon request to the Superintendent or appointed designee, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The motion was carried unanimously 7-0.

Superintendent Amsterburg discussed the request from MASB (Michigan Association of School Boards) for continued membership in the MASB organization. A motion was made by Bill Henderson and supported by Dr. Booth to continue membership in the MASB organization for 2019-2020. Motion carried 7-0.

Minutes of the Rescheduled Regular and Executive Meeting of June 20, 2019 were presented for approval. It was moved by Tom Steere and supported by Don Schurr that the minutes be approved as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson that June claims in the amount of \$1,437,796.11 be authorized for payment. Motion carried 7-0.

Employment recommendations were presented for approval. The first contract was for Erika Kemler, Director of Forest Hill Nature Area, 200-day contract at the annual rate of \$54,000. The second contract presented for approval was for Amanda Medina, Curriculum Developer, 205-day contract at the annual rate of \$65,000. A motion was made by Don Schurr and supported by Bill Henderson to approve the contract recommendations as presented. Motion carried 7-0.

Superintendent Amsterburg requested a salary committee be established for reviewing and making recommendations on non-union employees, if applicable, to the full board. A motion was made by Matthew Showalter and supported by Don Schurr to appoint Dr. Thorsen, Dr. Booth and Tom Steere on the salary committee. Motion carried 7-0.

A motion was made by Tom Steere and supported by Dr. Booth to move forward with the ballot proposition language – Restoration of Headlee Reduction for August 2020. Motion carried unanimously.

A motion was made by Dr. Booth and supported by Cathy Hungerford to approve the \$2,000 donation from Alma Elks for the Dolly Pardon Imagination Library. Motion carried unanimously.

A motion was made by Matthew Showalter and supported by Bill Henderson to approve the contract for Pupil Accounting Services with Clare-Gladwin RESD for \$72,306 for 2019-2020. Motion carried 7-0.

A motion was made by Dr. Booth and supported by Bill Henderson to approve the bid for the construction of bridges at Forest Hill Nature Area in the amount of \$15,420.06. Motion carried unanimously.

A motion was made by Don Schurr and supported by Bill Henderson to allow GIRESD regional professional development events to be held at Soaring Eagle Casino and Resort. Motion carried 7-0.

Added to the Agenda was a resignation request from Laure Weakman, School Psychologist, effective June 30, 2019. A motion was made by Dr. Booth and supported by Tom Steere to approve the resignation request of Laure Weakman as presented. Motion carried unanimously.

Added to the Agenda was a recommendation to add two new positions, Business Resource Network Coordinator and Job Club Instructor. A motion was made by Tom Steere and supported by Dr. Booth to approve the two new positions as presented. Motion carried 7-0.

Under the Superintendents Report, Dr. Amsterburg apprised board members of the following:

1. Forest Hill Nature Area Update – spraying in structures, book lending library, visit to Calvin College’s Nature Center, appreciation luncheon
2. Karoub/School Equity Caucus, Matt Kurta our representative
3. Rosebush welding lab update
4. Mahoney Center End of the year report on conferences and catering
5. FCC/EBS Licenses
6. Mary Kay Voeks \$20,000 grant awarded with Sherwin Williams

The AESA Annual conference, December 4 – 7, 2019 in Phoenix, AZ was discussed.

NEOLA Policy updates were reviewed for future action which includes Controlled Substance and Alcohol for Commercial Motor Vehicle Drivers, Use of Medications, Student Seclusion and Restraint, Procurement of Federal Grants/Funds, Prevailing Wage Coordinator and School Calendar.

Under Director’s Reports, Kim Onstott discussed Fast Start Training funds, Senator Outman’s visit, and MiCareer Quest.

Doug Bush, provided a Marshall Plan update, Career Navigator positions, externships, and GI-TEC School House Project Open House on July 28, 2019.

Kevin Kolb gave a parking lot and lighting update for Winding Brook Conference Centre.

Marty Combs apprised board members of Easy IEP, Student First Language, staffing updates, and the General Supervision Grant – Year II.

Being no further business before the Board, a motion to adjourn was made by Matthew Showalter and supported by Bill Henderson. President Thorsen adjourned the meeting at 6:45 p.m.

Dr. Timm Thorsen, President

Thomas Steere, Secretary