

Ithaca, Michigan  
May 19, 2021

The regular meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at the Mahoney Center, Ithaca, Michigan on Wednesday, May 19, 2021. The meeting was called to order at 5:00 p.m. by Board of Education President, Dr. Timm Thorsen. Members present were: Dr. Cheri Booth, Bill Henderson, Cathy Hungerford, Don Schurr, Matthew Showalter, Tom Steere, Dr. Timm Thorsen. Also present were Dr. Jan Amsterburg, Superintendent; Wendy Giles, Administrative Assistant to the Superintendent; Marty Combs, Associate Superintendent for Special Services; Matt McMahon, Associate Superintendent for Technology; Kevin Kolb, Associate Superintendent for Finance; Kim Onstott, Employment Programs Administrator; Doug Bush, Associate Superintendent for CTE

Visitors present at the meeting included: Mark Dobias, MASB; Erika Kemler, Forest Hill Nature Area Director; Ed Lorenz, Steve Opper, Matt Getchell and Blake Simon, Wieland.

First on the agenda was the presentation from Mark Dobias, MASB Superintendent Search. Mark provide an overview and timeline of the search.

Also moved up on the agenda was the Wieland presentation on Forest Hill Nature Area. If chosen, Wieland would serve as a project manager for the Forest Hill Nature area project.

Minutes of the Regular Meeting of April 21, 2021 and Special Meeting of April 28, 2021 were presented for approval. A motion was made by Bill Henderson and supported by Matthew Showalter to approve the Regular and Special Meeting minutes as presented. Motion carried 7-0.

Financial Statements and Claims for the months of April were presented and reviewed. Claims were presented in the amount of \$2,601,957.29. A motion was made by Bill Henderson and supported by Tom Steere to approve the financial statements and claims as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson to approve the new position of Network Engineer. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Don Schurr to approve the preparation and distribution of administrative staff contracts (listed below) for 2021-22 per the administration recommendations. Motion carried 7-0.

**Three-Year Contract—began 07/01/2021**

, Superintendent

**Two-Year Contracts – Cabinet**

Bush, Douglas, Associate Superintendent for Career Technical Education

Combs, Martin, Associate Superintendent for Special Services (continuing)

Kolb, Kevin, Associate Superintendent for Finance

Peasley, Kathleen, Associate Superintendent for Curriculum and Instruction (continuing)

McMahon, Matthew, Associate Superintendent for Technology (continuing)

Onstott, Kimberly, Program Director

### **One-Year Contracts – Directors, Supervisors and Administrative Staff**

Barton, Leanne, Supervisor - Special Services  
Brooks, Shane, Data Integration & MTSS Consultant  
Cassady, Patrick, Field Technician  
Csernyik, Shelby, GLBMW Career Coach - Isabella  
Campbell, Rachelle, GLBMW Career Coach PATH  
Engelter, Benjamin, LEA Business Manager  
Free, Jonathon, GLBMW Career Coach  
Giles, Wendy, Administrative Assistant to the Superintendent  
Haag, Stacey, LEA Business Manager  
Hahn, Kerri, Systems Administrator  
Heitsch, John, Supervisor - Information Services  
Hurst, Jeri, GLBMW Career Coach  
Hyble, Bret, GLBMW Business Resource Network Manager  
Jacobs-Wakemup, Stormie, GLBMW Success Coach  
Kemler, Erika, FHNA Director  
Kochensparger, Kiley, Career Navigator  
Longanbach, Stacy, Administrative Assistant PR/Info Services/Medicaid  
LaVictor, Whitney, GLBMW Career Coach  
MacDonald-Snyder, Joelle, Attendance Officer  
Medina, Amanda, Curriculum Developer  
Miller, Debra, Supervisor - Payroll, H/R, and Benefits  
Morrison, Bryan, Field Technician  
O'Brien, Kevin, Field Technician  
Oebel, Misty, GLBMW Career Coach  
Payne, Danielle, Supervisor - Special Services  
Rayburn, Catherine, Comprehensive School Health Program Coordinator  
Reid, Rodney, GLBMW Business Services Representative  
Reynolds, Lisa, Enrollment, Membership and Pupil Accounting Specialist  
Richter, Theresa, Supervisor - Special Services  
Salogar, Amy, Early Literacy Consultant  
Shaw, April, Controller  
Sherwood, Tamra, School Nurse .8  
Sigafoose, Kelli, Grant Project Manager  
Smith, Roger (Joe), Senior Systems Engineer  
Sommer, Jessica, Senior Program Manager  
Taeter, Frank, Field Technician  
Thornburgh, Bradley, Math/Science Consultant  
Truax, Jessica, Interpreter/Intervener Coordinator  
Walker, Bonnie, Administrative Assistant HR/PR/Benefits  
Walker, Marni, Great Start Collaborative Coordinator  
Walker, Shelly, School Nurse .8  
Yeagley, Deborah, School Nurse .7

A motion was made by Matthew Showalter and supported by Cathy Hungerford to approve the preparation and distribution of professional staff contracts (listed below) for 2021-22 per the administration recommendations. Motion carried 7-0.

## PROFESSIONAL STAFF CONTRACTS 2021 - 2022

Angera, Laura	Lipka, Nikoma
Baker, Estelle	Little, Ashley
Ballard, Sarah	Luneack, Telli
Ballor, Lindsay	Mapes-Hahn, Kallei
Barancik, Jennifer	Marble-King, Victoria
Bauer, Angela	Martin, Kari
Biehl, Lisa	McDonald, Lisa
Breidinger, Kerri	Metcalf, Tanya
Brewer, Kelsey	Metcalf, Wade
Briggs, Nicole	Moeggenberg, Melissa
Catterfeld, Stephanie	Murphy, Diana
Caul, Steven	Murray, Jordan
Chaffin, Jackie	Odykirk, Elizabeth
Cook, Tracey	Olrich, Mary
Cotton, Danielle	Parker, Carolyn
Cowles, Nichole	Pemberton, Jessie
Dawe, Daryl	Pestruie, Corinna
Duffy, Katherine	Petrella, Megan
Evans, Heather	Reynolds, Amanda
Evers, Cheryl	Rollin, Dawn
Ferguson, Janelle	Schafer, Rachel
Ferguson, Tim	Shearer, Jennifer
Gregory, Aubrey	Slavik, Molly
Harrison Sarah	Stapleton, Kaitlyn
Harvey, Katherine	Stembridge, Jeremy
Hazen, Leah	Stempky, Jennifer
Henry, James	Stevenson, Erin
Henry, Maureen	Thorpe, Emily
Hermes, Kristin	Trainor, David
Hoagg, Jean	Ulrich, Erin
Hof, Breanna	VanOrman, Leah
Hogg, Karen	Voisinet, Stacy
Howard, Nichole	Wahr, Anne
Klifman, Tamara	Waibel, Jordan
Koonter, Kelli	Wiles, Betsy
Krzysiak, Jill	Wyse, Kimberly
Laurenz, Kimberly	Wyse, Robert .5 - LOA

A motion was made by Tom Steere and supported by Dr. Booth to approve the employment contract of Jacob Eaton for the new MoCI Teacher position. Motion carried 7-0.

The salary committee met (Dr. Thorsen, Dr. Booth, Tom Steere, and Dr. Amsterburg) but no recommendations were brought to the board at this time.

An out of state travel request was presented for Ronda Green, Interpreter, to take her EIPA Test (Educational Interpreter Performance Test) in Pittsburgh, PA on June 15, 2021. Michigan is not currently administering this test. A motion to approve Ronda Green's request was made by Bill Henderson and supported by Dr. Booth. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Dr. Booth to set the Organizational Meeting of the Board on Wednesday, July 21, 2021 at 5:00 p.m. The meeting will be held at the Mahoney Center, GIRESD in Ithaca. Motion carried 7-0.

A motion was made by Tom Steere and supported by Cathy Hungerford to approve adding academic year 2025-2026 to the Common Calendar. Motion carried 7-0.



## Gratiot-Isabella RESD Common Calendar Agreement

1. Start date for students – Tuesday after Labor Day in local districts and for center programs (unless a waiver has been granted for an earlier start date).
2. The following days are customarily recognized and observed as holidays: Memorial Day; Labor Day; Thanksgiving; day after Thanksgiving; Good Friday; and the Friday before Labor Day.
3. Winter (Holiday) Break and Spring Break dates shall be determined in accordance with the following schedule. Districts may add dates on either end of the established calendar. Parents are reminded to check with their respective districts.

<b>2021-2022</b>	
RESD – Wide PD Day	November 2
Winter Break	December 23 – December 31
Spring Break	March 28 – April 1
<b>2022-2023</b>	
RESD – Wide PD Day	November 8
Winter Break	December 23 – January 2
Spring Break	March 27 - 31
<b>2023-2024</b>	
RESD – Wide PD Day	November 7
Winter Break	December 22 – January 1
Spring Break	March 25 – 29
<b>2024 – 2025</b>	
RESD – Wide PD Day	November 5
Winter Break	December 23 – January 1
Spring Break	March 24-28
<b>2025 – 2026</b>	
RESD – Wide PD Day	November 4
Winter Break	December 23 – January 2
Spring Break	March 30 - April 3

A request was made by Danielle Payne to submit the Arts in Residency Grant for 2021-2022 for \$20,000. This is the RESD's 8<sup>th</sup> year of the program. A motion was made by Matthew Showalter and supported by Donn Schurr to approve the submission of the Arts in Residency Grant for 2021-2022 as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson to purchase the Premium edition of Munetrix, a cloud-based tool for school districts to use for meeting financial transparency data requirements for the RESD and our local school districts. The cost for 2021-2022 is \$20,250. Motion carried 7-0.

A motion was made by Bill Henderson and supported by Tom Steere to approve the purchase of iBoss license renewal at the cost of \$36,800. Motion carried 7-0.

Added to the Agenda was a request from employee Amanda Cashen to extend her current medical leave until August 15, 2021. A motion was made by Bill Henderson and supported by Cathy Hungerford to approve the extension as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Don Schurr to approve the addition of a Speech Language Pathologist position due to our rising number of students needing these services. Motion carried 7-0.

Under the Superintendent's Report, Dr. Amsterburg addressed board members on the following:

- Biennial Election
- Mahoney Center Vaccination clinics
- EBS Licenses

The Extended COVID-19 Learning Plan update is included in Marty Comb's Directors report.

Under Discussion Items, Kim Onstott, Employment Programs Administrator, provided an update on the successful GI-Tech student job fair; Great Lakes Bay service centers are opening back up to the public on May 24; unemployment rates; and the new unemployment rules requiring the 700,000 individuals receiving unemployment to register at a Michigan Works service center.

Matt McMahon, Associate Superintendent for Technology, reported on multi-factor authentication (MFA) with staff and two new national funding programs to assist with limited connectivity, Emergency Broadband Benefit and Emergency Connectivity Fund.

Kevin Kolb, Associate Superintendent for Finance, announced he has presented our budgets to three local school districts and provided an update on the Consensus Revenue Conference and House Fiscal Agency.

Marty Combs, Associate Superintendent for Special Services, gave his special services update on the GIRESD Extended COVID-19 Reconfirmation and Attendance; special education plan submitted to MDE; weekly professional staff associate leadership and vaccination meetings; parent advisory committee; staff appreciation and special education staffing.

Doug Bush, Associate Superintendent for CTE, discussed CTE enrollments; CTE staffing; collaboration with Mid Michigan College on use of the Morey Tech Center welding lab; Perkins Grant, and Career Navigators.

President Thorsen thanked board members and staff for their patience tonight and continued support.

Being no further business before the Board, a motion to adjourn was made by Don Schurr and supported by Tom Steere. President Thorsen adjourned the meeting at 7:59 p.m.

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Thomas Steere, Secretary

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Dr. Timm Thorsen, President