

Ithaca, Michigan
July 21, 2021

The Organizational Meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at the Mahoney Center, 1131 E. Center St., Ithaca, Michigan on Wednesday, July 21, 2021. The meeting was called to order at 5:00 p.m. by Board of Education President, Dr. Timm Thorsen. Members present at the call to order were: Dr. Cheri Booth, Bill Henderson, Cathy Hungerford, Julie Pierce, Matthew Showalter, Tom Steere, Dr. Timm Thorsen. Also present were Robert Cosan, Interim Superintendent; Wendy Giles, Administrative Assistant to the Superintendent; Matt McMahon, Associate Superintendent for Technology; Martin Combs, Associate Superintendent for Special Services; Kevin Kolb, Associate Superintendent for Finance; Kim Onstott, Employment Programs Supervisor.

There were no visitors in attendance.

The first order of business was to elect the slate of officers. A motion was made by Tom Steere and supported by Julie Pierce to elect Matthew Showalter as Secretary/Treasurer. Motion carried unanimously. A motion was made by Cheri Booth and supported by Tom Steere that a unanimous ballot be cast to nominate Dr. Timm Thorsen as President; Dr. Cheri Booth for the position of Vice-President; and Kevin Kolb, Debra Miller and April Shaw be nominated as Assistant Treasurers. Motion carried unanimously.

Listed below are the positions for the 2021-2022 school year:

President:	Dr. Timm Thorsen
Vice-President:	Dr. Cheri Booth
Secretary/Treasurer:	Matthew Showalter
Assistant Treasurers:	Kevin Kolb, Debra Miller, and April Shaw

It was moved by Matthew Showalter and supported by Bill Henderson that BMO Harris Bank NA; Commercial Bank; Mercantile Bank of Michigan; Isabella Bank and Michigan Liquid Asset Fund Plus (MILAF) be depositories for school funds. Motion carried 7-0.

A motion was made by Tom Steere and supported by Bill Henderson that two signatures be required on all checks and all checks and bank deposits are to be signed by either the treasurer, interim superintendent/superintendent or assistant treasurers. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Dr. Booth that the Board authorizes the President, Interim Superintendent/Superintendent, to sign general contracts and the Interim Superintendent/Superintendent and Board President sign employment contracts on behalf of the RESD Board of Education (after prior approval of the RESD Board of Education). Motion carried unanimously.

A motion was made by Matthew Showalter and supported by Dr. Booth to appoint Kevin Kolb, Associate Superintendent for Finance as the Electronic Transfer Officer. Motion carried unanimously.

It was moved by Dr. Booth and supported by Julie Pierce that Thrun Law Firm be retained as general counsel for the Board of Education. Motion carried 7-0.

It was moved by Tom Steere and supported by Dr. Booth that the following "Call to Order" resolution be approved as follows:

“SCHEDULE OF MEETINGS - CALL FOR MEETING RESOLUTION”

Pursuant to the provisions of Public Act 267 of the Public Acts of 1976, notice is hereby given that regular meetings of the Gratiot-Isabella Regional Education Service District Board of Education will be held at 5:00 p.m. on the dates and locations listed below. If prior to the time of a regularly scheduled Board meeting, it becomes evident that a quorum will not be present, the Board president may notify (or cause to be notified) Board members of the rescheduled meeting. Public notice of each rescheduled meeting shall be given as to the date, time and place of the meeting by posting a copy of the notice on the front door of the office at least eighteen hours prior to the time of the meeting. Special meetings of the Gratiot-Isabella Regional Education Service District Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other member’s notice of the date, time and place of such special meetings.

Service of the notice for special meetings shall be by:

- a. Delivering the notice to members personally at least twenty-four (24) hours before such meeting is to take place; or
- b. Leaving the same at the members' residences with some person of the household at least twenty-four (24) hours before such meeting is to take place; or
- c. Depositing the same in a government mail receptacle (enclosed in a sealed envelope plainly addressed to such member at his or her last known address) at least forty-eight (48) hours before such meeting is to take place.

Services as above prescribed maybe made by a member of the Board, the Secretary of the Board or an employee of the Board.

Gratiot-Isabella Regional Education Service District

2021-2022 Regular Meeting Dates		
August 18, 2021 <i>Mahoney Center Ithaca</i>	December 15, 2021 <i>Mahoney Center Ithaca</i>	April 20, 2022 <i>Mahoney Center Ithaca</i>
September 15, 2021 <i>Mahoney Center Ithaca</i>	January 19, 2022 <i>Michigan Works! Facility 327 E. Center St., Alma</i>	May 18, 2022 <i>Mahoney Center Ithaca</i>
October 20, 2021 <i>Forest Hill Nature Area 11297 N. Rich Rd, Alma</i>	February 16, 2022 <i>Mahoney Center Ithaca</i>	June 15, 2022 <i>Mahoney Center Ithaca</i>
November 17, 2021 <i>Mahoney Center Ithaca</i>	March 16, 2022 <i>Winding Brook CC Shepherd</i>	

All Board of Education meeting minutes are available for inspection at the Superintendent's office.

Upon request to the Superintendent or appointed designee, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The motion was carried unanimously 7-0.

Interim Superintendent Cosan discussed the request from MASB (Michigan Association of School Boards) for continued membership in the MASB organization. A motion was made by Bill Henderson and supported by Dr. Booth to continue membership in the MASB organization for 2021-2022. Motion carried 6-0 with one abstention from Julie Pierce.

The Salary Committee and Negotiations Committee were discussed with no action taken.

Minutes of the Regular Meeting of June 16, 2021 were presented for approval. It was moved by Matthew Showalter and supported by Tom Steere that the minutes be approved as presented. Motion carried 7-0.

A motion was made by Tom Steere and supported by Matthew Showalter that June claims in the amount of \$5,000,946.42 be authorized for payment. Motion carried 7-0.

An employment contract was presented for Danielle Eppert, GLBMW Career Coach, at an annual salary of \$40,475. A motion was made by Dr. Booth and supported by Cathy Hungerford to approve the employment contract as presented. Motion carried 7-0.

Out of State Travel requests were presented for Doug Bush and Amanda Medina to attend the ACTE CareerTech Vision Conference, December 1-4, 2021 in New Orleans, Louisiana. A motion was made by Tom Steere and supported by Bill Henderson to approve the conference request as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson to accept the proposal from Bornor Restoration, Inc. to replace the panels and brick work at the Mahoney Building. The cost of the project is \$97,620. Motion carried 7-0.

A motion was made by Julie Pierce and supported by Dr. Booth to approve the purchase of Powerschool Enrollment Express & E-Collect Forms for a total amount of \$71,250. Motion carried 7-0.

Added to the agenda was a resignation from Ben Engelter, LEA Business Manager, effective June 30, 2021. A motion was made by Matthew Showalter and supported by Julie Pierce to accept the resignation as presented. Motion carried 7-0.

A motion was made by Matthew Showalter and supported by Bill Henderson to approve the employment contract of Scott Kimmer-Slater, LEA Business Manager, effective August 16, 2021 at the annual rate of \$90,995. This was an added agenda item. Motion carried 7-0.

Also added to the agenda was the MI Tri-Share Child Care Program. After discussion a motion was made by Tom Steere and supported by Bill Henderson to enroll in the MI Tri-Share Child Care Program as presented. Motion carried 7-0.

Under the Superintendents Report, Interim Superintendent Robert Cosan apprised board members of the following:

1. Meeting at Forest Hill Nature Area on July 23 with Wieland and TowerPinkster
2. Received first request for information from our attorney on the JUUL Litigation
3. Met with new Shepherd Superintendent Terry Starr

The following NEOLA policy revisions were presented for the first reading: Policy 6114 – Cost Principles; Policy 6325 – Procurement Federal Grants/Funds; Policy 7450 – Property Inventory; Policy 7455 – Accounting System for Capital Assets.

Under Director’s Reports Kim Onstott announced unemployment rates; welding fast start training; regional job fair; and things are picking up in adult training.

Marty Combs apprised board members on RESD Programs and COVID-19; childcare; loss of a student; staffing update and partnership with Michigan Rehabilitation Services.

Kevin Kolb gave an update on business services and that the RESD may possibly take over Beal City business services; property tax collections; and Blue Cross Claims for the fiscal year.

Matt McMahon announced the technology staff are involved in summer projects at our local districts especially with purchases through e-rate (category 2); bond issues at Breckenridge and Fulton; currently have the Network Engineering position open and cyber security training and exercises.

President Thorsen thanked staff for their participation in the interview process and encouraged board members and staff to start thinking on how to proceed with strategic planning.

Being no further business before the Board, a motion to adjourn was made by Julie Pierce and supported by Dr. Booth. President Thorsen adjourned the meeting at 6:24 p.m.

Dr. Timm Thorsen, President

Matthew Showalter, Secretary