

Shepherd, Michigan
March 16, 2022

The regular meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at Winding Brook Conference Centre in Shepherd, Michigan on Wednesday, March 16, 2022. The meeting was called to order at 5:00 p.m. by Board of Education President, Dr. Timm Thorsen. Members present were: Dr. Cheri Booth, Bill Henderson, Arthur McClintic, Michael Pung, Matthew Showalter, Dr. Timm Thorsen. Member absent: Julie Pierce. Also present was Paul Hungerford, Superintendent; Wendy Giles, Administrative Assistant to the Superintendent; Martin Combs, Associate Superintendent for Special Services; Kevin Kolb, Associate Superintendent for Finance; Dr. Kathy Peasley, Associate Superintendent for Instruction; Kim Onstott, Employment Programs Administrator; Matt McMahan, Associate Superintendent for Technology; Doug Bush, Associate Superintendent for CTE.

Also, in attendance was Beth Odykirk, Non-Classroom Early Childhood Teacher; Emily Thorpe, SXI Teacher; Leanne Barton, Special Services Supervisor; Chelsea Giles, Employment Recommendation.

Minutes of the Regular Meeting of February 16, 2022 were presented for approval. A motion was made by Bill Henderson and supported by Dr. Booth to approve the minutes as submitted. Motion carried 6-0

Financial statements for the month of February were presented and reviewed. Claims for the month of February were presented in the amount of \$2,812,380.29. A motion was made by Michael Pung and supported by Bill Henderson to approve the financial statements and claims as presented. Motion carried 6-0.

Employment Contracts were presented as follow:

- Leanne Barton, Associate Superintendent for Special Services, July 1, 2022 – June 30, 2024, at the annual rate of \$124,357 + \$1,000 longevity (this amount is pre-2022-2023 wage adjustment and will be adjusted once that amount is approved)
- Chelsea Giles, Executive Assistant/HR Recruitment and Retention, April 18, 2022 – June 30, 2022, at the rate of \$65,000, prorated to \$13,500.

A motion was made by Matthew Showalter and supported by Arthur McClintic to approve the employment contracts as presented above. Motion carried 6-0.

A retirement request was submitted by Tamara Klifman, Non-Classroom Early Childhood Teacher, effective June 30, 2022. A motion was made by Matthew Showalter and supported by Dr. Booth to approve the retirement request of Tamara Klifman as presented with appreciation and congratulations. Motion carried unanimously.

A resignation request was presented for Erin Stevenson, School Social Worker, effective March 11, 2022. A motion was made by Arthur McClintic and supported by Bill Henderson to approve the resignation request for Erin Stevenson as presented. Motion carried 6-0.

An extended medical leave request was presented for Amanda Cashen, paraprofessional, through June 30, 2022. A motion was made by Dr. Booth and supported by Bill Henderson to approve the extended leave request as presented. Motion carried 6-0.

A motion was made by Michael Pung and supported by Dr. Booth to approve Roslund Prestage & Co., (RPC) as financial auditors for the RESD (\$23,000) and MMNET (\$4,400) for fiscal year 2021-22. Motion carried unanimously.

Added to the agenda was an out of state conference request for Joe Smith, Systems Engineer, to attend the BrainStorm Educational Technology Conference, May 1 – 3, 2022 in Sandusky, OH. A motion was made by Dr. Booth and supported by Bill Henderson to approve the conference request as presented. Motion carried 6-0.

Also added to the agenda was the recommendation to add an additional LEA Business Manager position. A motion was made by Bill Henderson and supported by Arthur McClintic to approve an additional LEA Business Manager position, salary of the position in accordance with the LEA Business Manager Salary Schedule, and a start date of July 1, 2022. Motion carried 6-0.

The LINKS 2022-23 Student Exchange was added to the agenda. After discussion a motion was made by Dr. Booth and supported by Michael Pung to pause the LINKS 2022-23 Student Exchange for one year with the understanding the trip will continue. Motion carried unanimously.

Mr. Hungerford provided his Superintendent's Report on the following topics:

- Met with the new president of Mid Michigan College
- Forest Hill Nature Area – project update
- Clare-Gladwin RESD Superintendent Sheryl Presler is retiring in October
- Ithaca Schools bus accident recap
- MAISA Region IV appointment
- Next Month – board picture, MASB Strategic Planning presentation, begin superintendent evaluation

An update was provided by Superintendent Hungerford on the May 3 Millage Renewal. Numerous presentations are being made with positive feedback.

The monthly MUNIS update was provided by Paul Hungerford stating progress is being made but still lots of challenges.

No verbal Director Reports were provided this month.

Being no further business before the Board, a motion to adjourn was made by Bill Henderson and supported by Dr. Booth. President Thorsen adjourned the meeting at 5:45 p.m.

Matthew Showalter, Secretary

Dr. Timm Thorsen, President