

Ithaca, Michigan  
June 15, 2022

The regular meeting of the Gratiot-Isabella Regional Education Service District (RESD) was held at Gratiot-Isabella RESD, 1131 E. Center Street, Ithaca, MI on Wednesday, June 15, 2022. The meeting was called to order at 5:00 p.m. by Board of Education President, Dr. Timm Thorsen. Members present were: Dr. Cheri Booth, Bill Henderson, Arthur McClintic, Julie Pierce, Michael Pung, Matthew Showalter, and Dr. Timm Thorsen. Also present were Paul Hungerford, Superintendent; Chelsea Giles, Executive Assistant to the Superintendent; Dr. Kathy Peasley, Associate Superintendent for Instruction; Kevin Kolb, Associate Superintendent for Finance; Matt McMahan, Associate Superintendent for Technology; and Doug Bush, Associate Superintendent for CTE.

Under Visitors and Public Comment, Leanne Barton, Special Services Supervisor was present, as well as Ray Telmann from MISC Brite to conduct a presentation about solar energy.

Minutes of the Regular and Executive Meetings of May 18, 2022 were presented for approval. A motion was made by Bill Henderson and supported by Dr. Cheri Booth to approve the minutes as submitted. Motion carried 7-0.

A Public Hearing on the District's 2022-2023 General, Special Education and Vocational Education budgets was declared open at 5:06 p.m. by President Thorsen.

Financial Statements and Claims for the month of May were presented and reviewed in the amount of \$2,989,912.67. A motion was made by Matthew Showalter and supported by Arthur McClintic to approve the Financial Statements and Claims as presented. Motion carried 7-0.

Kevin Kolb Associate Superintendent for Finance, presented millage rate recommendations for 2022-2023: .2640 mills for the General Fund, 4.2000 mills for the Special Education Fund and 1.0000 mills for the Vocational Education Fund. A motion was made by Matthew Showalter and supported by Julie Pierce to approve the millage rates for 2022-2023 as presented. Motion carried 7-0.

President Thorsen officially closed the hearing on the District's 2022-2023 budgets at 5:48 p.m. There was no public comment.

Kevin Kolb recommended budget amendments for the General Fund; Special Education Fund; Vocational Education Fund; Cooperative Education Fund; Funded Projects Fund; Debt Service Fund; Capital Projects Fund and MMNET for 2020-2021 as presented below. A motion was made by Matthew Showalter and supported by Bill Henderson to approve the budget amendments as presented. Motion carried 7-0.

Kevin Kolb presented 2022-2023 budget adoptions for the General Fund; Special Education Fund; Vocational Education Fund; Cooperative Education Fund; Funded Projects; Debt Service Fund; Capital Projects; and MMNET. A motion was made by Bill Henderson and supported by Dr. Booth to approve the budgets as presented below. Motion carried 7-0.

After adoption of each of the budgets, the following motion was made by Matthew Showalter and supported by Julie Pierce.

Resolved, that this resolution shall be the general appropriations of Gratiot-Isabella RESD for the fiscal year 2021-2022: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Gratiot-Isabella RESD.

The motion was approved unanimously.

Also presented during the 2022-2023 budget was the necessity for two additional Special Services Supervisors, and one Office Specialist to aid with all the oncoming programs. A motion was made by Bill Henderson and supported by Dr. Booth to approve the additional positions. Motion carried 7-0.

Professional Contracts were presented for ratification with a motion made by Matthew Showalter, and supported by Julie Pierce to approve the professional contract for years 2022-2025. Motion carried 7-0.

Non-Association Employee wage and benefit recommendations were presented for approval with a motion made by Julie Pierce and supported by Dr. Booth to approve the recommendations for years 2022-2025. Michael Pung recused himself from the vote. Motion carried 6-0.

The date for the July Organizational Meeting was proposed for July 20, 2022 at 5pm in Ithaca. A motion was made by Julie Pierce and supported by Dr. Booth for approval of the proposed time. Motion carried 7-0.

Out of state travel requests were presented for Kevin Kolb to attend the ASBO Annual Conference, September 14-17, 2022 in Portland, OR at the approximate cost of \$3,102.35; Martha Stellow, Natalie Anderson, Shane Brooks, Lisa Reynolds, Donna Guthrie, and Katie Bowen-Styka to all attend the Annual MidWest PSUG Conference in Michigan City, IN. from October 16-20, 2022 at the approximate cost of \$1,319.00 each. A motion was made by Dr. Booth and supported by Bill Henderson to approve the conference requests. Motion carried 7-0.

A resolution was presented to continue to contract our pupil accounting services with Clare-Gladwin RESD (two-year contract with year one at the annual rate of \$67,033.00). A motion was made by Matthew Showalter with support from Michael Pung to approve the resolution. Motion carried unanimously.

Three (3) bids were shown for purchase of a backup server for data center. A motion was made by Bill Henderson and supported by Arthur McClintic to move forward with the bid from SHI. Motion carried 7-0.

NEOLA Policy 8321 was presented to board members asking for the approval to revise due to an upcoming June audit with the Michigan State Police. A motion was made by Bill Henderson and supported by Michael Pung to approve the revisions of NEOLA Policy 8321. Motion carried 7-0.

NEOLA policies presented in May were moved for approval. A motion was made by Matthew Showalter with support from Dr. Booth to approve the first reading of the NEOLA policies that were presented in May 2022. Motion carried unanimously.

Special Education Supervisor, Danielle Payne, requested permission for submission of an application for the 2022-2023 Arts in Residency Grant. A motion was made by Matthew Showalter and supported by Julie Pierce to approve the application submission for the grant. Motion carried 7-0.

Association of Educational Service Agencies (AESAs) has an upcoming conference in November 2022 in Atlanta, Georgia. Motion was made by Dr. Booth with support from Julie Pierce to approve (up to) 10 individuals to attend the conference. Motion carried 7-0.

The Board was presented with three employment recommendations; Ryan Buchalski, Psychologist, salary/benefits will follow the MEA Professional Staff Contract; Janelle Buchalski, Speech Language Pathologist, salary/benefits will follow the MEA Professional Staff Contract; and Amber Hinterman, LEA Business Manager, annual salary of \$87,538.00. A motion was made by Julie Pierce and supported by Bill Henderson to approve all employment recommendations as presented. Motion carried 7-0.

Under the Superintendent's Report, Paul Hungerford gave an update on the following:

1. Leadership Retreat at Great Wolf Lodge
2. Hybrid Schedule
3. Cooking breakfast at MI Works meeting
4. German Group came to Michigan, and would like individuals from the RESD to travel to Germany prior to sending students for LINKS program.
5. Paraprofessional contract/meetings
6. MUNIS Update: working with Tyler support to ensure timeliness and accuracy.

Under Director's Reports, Kathy Peasley, Associate Superintendent for Instruction, highlighted Kay Hauck. Kay is the director of REMC-5 and is constantly providing learning sessions and resources to local staff. Kay is currently serving a one-year term as President of the REMC association of Michigan.

Matt McMahon, Associate Superintendent for Technology, announced upcoming summer projects including installing new wiring; network equipment and Chromebooks purchased. Matt also spoke of the "PhishER tool" on our email accounts to ensure the staff are flagging SPAM appropriately.

Doug Bush, Associate Superintendent for CTE, spoke about Perkins reporting. Doug also talked about upcoming ventures in Michigan trades.

Leanne Barton, Supervisor for Special Services gave the report on behalf of Martin Combs: gave a verbal report about "Field Day: 2022." Leanne mentioned that it was a great couple of days. Leanne also discussed the open positions, with bringing on many new programs.

Kevin Kolb, Associate Superintendent for Finance, introduced Ray Tellman from MISC BRITE to give a brief presentation on solar energy.

Being no further business before the Board, a motion to adjourn was made by Bill Henderson and supported by Dr. Booth. President Thorsen adjourned the meeting at 7:52 p.m.

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Matthew Showalter, Secretary

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Dr. Timm Thorsen, President