

Ithaca, Michigan
July 20, 2022

The Organizational Meeting of the Gratiot-Isabella Regional Education Service District (RES D) was held at the Mahoney Center, 1131 E. Center St., Ithaca, Michigan on Wednesday, July 20, 2022. The meeting was called to order at 5:01 p.m. by Board of Education President, Dr. Timm Thorsen. Members present at the call to order were: Dr. Cheri Booth, Bill Henderson, Julie Pierce, Michael Pung, Matthew Showalter, and Dr. Timm Thorsen. Member absent; Arthur McClintic. Also present were Paul Hungerford, Superintendent; Chelsea Giles, Executive Assistant to the Superintendent; Matt McMahon, Associate Superintendent for Technology; Leanne Barton, Associate Superintendent for Special Services; Kevin Kolb, Associate Superintendent for Finance; Kim Onstott, Employment Programs Supervisor.

Visitors present: President Jim Wheeler, of Greater Gratiot Development.

President Jim Wheeler of Greater Gratiot Development gave a brief presentation regarding the upcoming August Millage of Proposal 2.

The first order of business was to elect the slate of officers. A motion was made by Bill Henderson and supported by Julie Pierce to elect Matthew Showalter as Secretary/Treasurer. Motion carried unanimously. A motion was made by Bill Henderson and supported by Michael Pung that a ballot be cast to nominate Dr. Timm Thorsen as President. A motion was made by Dr. Cheri Booth to nominate Bill Henderson for the position of Vice-President, Matthew Showalter supported the motion and the motion was carried unanimously. A motion was made to nominate Kevin Kolb, Debra Miller and April Shaw be Assistant Treasurers, by Bill Henderson with support from Julie Pierce. Motion carried unanimously.

Listed below are the positions for the 2022-2023 school year:

President:	Dr. Timm Thorsen
Vice-President:	Bill Henderson
Secretary/Treasurer:	Matthew Showalter
Assistant Treasurers:	Kevin Kolb, Debra Miller, and April Shaw

It was moved by Matthew Showalter and supported by Julie Pierce that BMO Harris Bank NA; Commercial Bank; Mercantile Bank of Michigan; Isabella Bank and Michigan Liquid Asset Fund Plus (MILAF) be depositories for school funds. Motion carried 6-0.

A motion was made by Julie Pierce and supported by Bill Henderson that two signatures be required on all checks and all checks and bank deposits are to be signed by either the treasurer, interim superintendent/superintendent or assistant treasurers. Motion carried 6-0.

A motion was made by Julie Pierce and supported by Bill Henderson that the Board authorizes the President, Interim Superintendent/Superintendent, to sign general contracts and the Interim Superintendent/Superintendent and Board President sign employment contracts on behalf of the RESD Board of Education (after prior approval of the RESD Board of Education). Motion carried unanimously.

A motion was made by Bill Henderson and supported by Dr. Booth to appoint Kevin Kolb, Associate Superintendent for Finance as the Electronic Transfer Officer. Motion carried unanimously.

It was moved by Matthew Showalter and supported by Michael Pung that Thrun Law Firm be retained as general counsel for the Board of Education. Motion carried 6-0.

It was moved by Tom Steere and supported by Dr. Booth that the following "Call to Order" resolution be approved as follows:

“SCHEDULE OF MEETINGS - CALL FOR MEETING RESOLUTION”

Pursuant to the provisions of Public Act 267 of the Public Acts of 1976, notice is hereby given that regular meetings of the Gratiot-Isabella Regional Education Service District Board of Education will be held at 5:00 p.m. on the dates and locations listed below. If prior to the time of a regularly scheduled Board meeting, it becomes evident that a quorum will not be present, the Board president may notify (or cause to be notified) Board members of the rescheduled meeting. Public notice of each rescheduled meeting shall be given as to the date, time and place of the meeting by posting a copy of the notice on the front door of the office at least eighteen hours prior to the time of the meeting. Special meetings of the Gratiot-Isabella Regional Education Service District Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other member’s notice of the date, time and place of such special meetings.

Service of the notice for special meetings shall be by:

- a. Delivering the notice to members personally at least twenty-four (24) hours before such meeting is to take place; or
- b. Leaving the same at the members' residences with some person of the household at least twenty-four (24) hours before such meeting is to take place; or
- c. Depositing the same in a government mail receptacle (enclosed in a sealed envelope plainly addressed to such member at his or her last known address) at least forty-eight (48) hours before such meeting is to take place.

Services as above prescribed maybe made by a member of the Board, the Secretary of the Board or an employee of the Board.

Gratiot-Isabella Regional Education Service District

2022-2023 Regular Meeting Dates		
August 17th, 2022 <i>Mahoney Center Ithaca</i>	December 21, 2022 <i>Mahoney Center Ithaca</i>	April 19, 2022 <i>Mahoney Center Ithaca</i>
September 14, 2022 <i>Mahoney Center Ithaca</i>	January 18, 2023 <i>Winding Brook CC Shepherd</i>	May 17, 2022 <i>Mahoney Center Ithaca</i>
October 19, 2022 <i>Forest Hill Nature Area 11297 N. Rich Rd, Alma</i>	February 15, 2023 <i>Mahoney Center Ithaca</i>	June 21, 2023 <i>Mahoney Center Ithaca</i>
November 16, 2022 <i>Mahoney Center Ithaca</i>	March 15, 2023 <i>Winding Brook CC Shepherd</i>	July 19, 2023 <i>Mahoney Center Ithaca</i>

All Board of Education meeting minutes are available for inspection at the Superintendent's office.

Upon request to the Superintendent or appointed designee, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

The motion was carried unanimously 6-0.

Superintendent Hungerford discussed the request from MASB (Michigan Association of School Boards) for continued membership in the MASB organization. A motion was made by Dr. Booth and supported by Michael Pung to continue membership in the MASB organization for 2021-2022. Motion carried 5-0 with one abstention from Julie Pierce.

The Salary Committee members were appointed by Dr. Timm Thorsen. Those members are; Dr. Cheri Booth, Michael Pung, and Dr. Timm Thorsen. A motion was made by Julie Pierce with support from Matthew Showalter to approve the salary committee members as presented. Motion carried 6-0.

A Finance Committee was created by Dr. Timm Thorsen with members appointed as; Arthur McClintic, Julie Pierce, and Matthew Showalter. A motion was made by Bill Henderson with support by Dr. Booth to approve the finance committee members as presented. Motion carried 6-0.

Minutes of the Regular Meeting of June 15, 2022 and Special Meeting Minutes of June 21, 2022 were presented for approval. It was moved by Dr. Booth and supported by Julie Pierce that the minutes be approved as presented. Motion carried 6-0.

A motion was made by Matthew Showalter and supported by Bill Henderson that June claims in the amount of \$4,614,150.52 be authorized for payment. Motion carried 6-0.

Matt McMahon; Associate Superintendent of Technology discussed a bid project for technology firewalls for continued safety of our network. The bid amount for approval was \$300,000. A motion was made by Matthew Showalter with support from Bill Henderson to move forward with the firewall project. Motion carried 6-0.

Kevin Kolb; Associate Superintendent of Finance presented a LED Lighting Project for the east side of the Gratiot-Isabella RESD facility. This project has an upfront cost of \$19,938. A motion was made by Matthew Showalter with support from Dr. Booth to approve the LED Lighting Project as presented. Motion carried 6-0.

Multiple employment contracts were presented for the following individuals; Cori Bingham, Amy Laitala, Jessica Simon, Summer Nobis, Abigail Miklusicak, Bobbi Wendling, Megan Griffin, Kaitlyn Harless, and Abigail Brewer, all Teachers. Their annual salary/benefits will follow the MEA Professional Contract. A contract was presented for Kristen Alexander, Speech Language Pathologist whose annual salary/benefits will follow the MEA Professional Contract. Nichole Cowles, Special Services Supervisor with an annual salary of \$89,742 for 239 days. A contract for Emily Garlinghouse, Special Services Supervisor with an annual salary of \$99,714 for 239 days. A motion was made by Matthew Showalter with support from Julie Pierce to accept all employment contracts as presented to the board. Motion carried 6-0.

An employment termination was discussed for Brian Morrison, Field Technician for the Technology Department. His termination was effective 06/23/2022. A motion was made by Dr. Booth with support from Julie Pierce to accept the termination. Motion carried 6-0.

The salary committee presented two recommendations to the board. The first recommendation was to post a new position as "Behavioral Health Coordinator" this position will assist with surveillance of 31N

funding. The second recommendation is for Catherine Rayburn to receive a \$12,000 stipend for her continued efforts on additional duties taken on with grant projects. A motion was made by Julie Pierce with support by Dr. Booth to approve both recommendations as approved. Motion carried 6-0.

Out of State Travel requests were presented for Doug Bush and Amanda Medina to attend the ACTE CareerTech Vision Conference, November 29 - December 3, 2022 in Las Vegas, Nevada. A motion was made by Dr. Booth and supported by Julie Pierce to approve the conference request as presented. Motion carried 6-0.

A property transfer resolution was presented for the Morey Building currently of Mt. Pleasant schools, to go through a property transfer to become part of Shepherd Public Schools. A motion was made by Bill Henderson with support from Matthew Showalter to approve the property transfer. Motion carried 6-0.

A motion was made by Julie Pierce and supported by Dr. Booth to approve the request of the GIRESD sponsoring another District and Leadership Retreat in June 2023. The estimated cost of the retreat is \$25,000. Motion carried 6-0.

Added to the Agenda was a Leave of Absence extension request. A motion was made by Dr. Booth and supported by Julie Pierce to approve the Leave of Absence extension for Lacey Eveleth until Christmas 2022. Motion carried 6-0.

Added to the agenda was a request to purchase airfare to travel to Germany. A motion was made by Dr. Booth with support from Julie Pierce for Superintendent Hungerford, and Executive Assistant Giles, along with two others to purchase airfare to travel to Germany during the last week of October 2022. Motion carried 6-0.

Also added to the agenda was a motion was made by Matthew Showalter and supported by Dr. Booth to approve the Gratiot-Isabella RESD to contract with Navigate360 for ALICE training for local districts at the approximate cost of \$25,000. Motion carried 6-0.

Lastly, added to the agenda was the Dean Transportation Contract renewal. A motion was made by Bill Henderson with support from Julie Pierce to approve the contract as presented. Motion carried 5-0

Under the Superintendents Report, Superintendent Paul Hungerford apprised board members of the following:

1. Forest Hill Nature Area: Updates on project.
2. Partnering with MidMichigan College (MMC) dual enrollment of students.
3. Requesting bids on installing key fab system at Gratiot-Isabella RESD locations.

Under Director's Reports Kim Onstott announced unemployment rates; welding fast start training; national conference in Las Vegas.

Leanne Barton apprised board members of vacant positions, hiring new staff, and offering sign-on bonus for SEI teachers that are difficult to fill.

Kevin Kolb gave an update on the Dean Transportation contract, renewal for 5 years and Blue Cross Claims for the fiscal year.

Matt McMahon announced the technology staff are looking into re-defining some roles in their department. All staff are now expected to have MFA (multi-factor authentication). Matt also continued little discussion on firewall project.

President Thorsen thanked staff for their dedication to the Gratiot-Isabella RESD.

Being no further business before the Board, a motion to adjourn was made by Julie Pierce and supported by Bill Henderson. President Thorsen adjourned the meeting at 6:23 p.m.

Dr. Timm Thorsen, President

Matthew Showalter, Secretary